



Department of Energy  
Washington, D.C. 20585

June 19, 1978

Dear Admiral Turner:

The Department of Energy is now preparing the Federal Government's first Consolidated Annual Report on Energy Management, as required by Executive Order 12003.

The report will describe departmental and agency accomplishments since 1975, current activities and future plans to achieve improved efficiency in the use of energy.

In order to accommodate the divergent activities and operations of the Federal Government, I am enclosing a suggested format with instructions to facilitate the preparation of your agency's report.

While I am aware that delays in the issuance of planning guidelines for the Federal buildings plan may necessitate a report that will be less than complete, I believe that the proposed format will be helpful in presenting your accomplishments in the most effective fashion. So that we will be able to meet the August 15 submission date to the President, we would appreciate receiving your department or agency contribution by July 14, 1978.

In closing, I commend you for your energy conservation achievements thus far, especially in view of the fact that they were accomplished without any sacrifice of defense readiness or governmental services in general.

Government at all levels has a critical role to play in guiding the course of energy use for the Nation. This first annual report offers a splendid opportunity for the Federal Government to move into a leadership position. I hope that you will take this opportunity to be part of this leadership effort.

Sincerely,

  
James R. Schlesinger  
Secretary

Enclosure

DOE review completed.

Admiral Stansfield Turner  
Director  
Central Intelligence Agency  
Washington, D.C. 20505